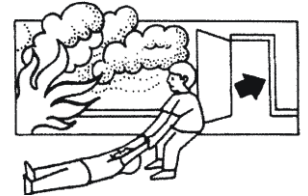


EVACUATION PROCEDURE

The evacuation procedure is designed on the RACE Principle

R Rescue or **R**emove people in immediate danger

If it is safe to do so, rescue any injured person and remove them from the area of immediate danger. You may need to obtain assistance if you are unable to rescue them by yourself. It is important not to place yourself into a dangerous situation whilst helping others.



A Alert others

Alert other residents that there is a fire in the building. This will give them time to cope with the emergency.

The Fire Brigade should be contacted as soon as possible. A person should position themselves at the front of the property to direct the Fire Brigade when they arrive. Upon arrival at the premises, the Brigade will need to know information on the location of the fire (ie. level of the building, Room No, etc), the closest access points to the building and whether or not people are trapped inside or otherwise need assistance.



C Contain the fire to the room or space of origin

Closing the door to the room in which the fire starts will often restrict its spread throughout the building. If the fire is in your room, leave & ensure door closes.



E Extinguish if safe to do so or **E**vacuate the building

Most fires start out small and can be easily controlled in the early development stages. If the fire is only small and you feel confident in controlling it and the conditions are safe, you may try to extinguish the fire.



If the fire is too large or you do not feel confident in being able to control or extinguish it, you are to evacuate the building and congregate with others on the Playing Field. Do not try and gather valuables as this behaviour will prolong your exposure to the elements of fire and could be fatal.



Upon arrival of the Fire Brigade, you are to take instructions from them. Under no circumstances are you to re-enter the building unless the Fire Brigade indicates it is safe.

